



APRIL 23, 2014

DIVISION MEMORANDUM

No. 245, s. 2015

**2015 DIVISION SUPREME STUDENT GOVERNMENT ADVISERS
CONFERENCE WORKSHOP**

**To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools**

1. This office announces the conduct of the Division Conference Workshop for Supreme Student Government Advisers and Supreme Pupil Government Advisers on May 19, 2015 at Golden Prince Hotel & Suites, Acacia Street Corner Archbishop Reyes Avenue, Cebu City from 8:00 a.m. to 5:00 p.m.
2. Objectives for this conference workshop are as follows:
 - a. Plan for SSG's activities covering school year 2015-2016
 - b. Discuss updates, programs, and incoming activities for SSG
 - c. Set mandated programs and projects as priority in SSG's activities
 - d. Orient & provide workshop for the Kool Adventure Camp (KAC)-RAFI
3. Relative to this, Supreme Student Government Advisers in every Secondary School in both public and private schools, District Specialists in Social Studies / District Supreme Pupil Government Advisers in the public elementary, and social studies key person in the private elementary are enjoined to participate in this conference workshop.
4. Registration fee of **Six hundred pesos (Php 600.00)** shall be collected. Traveling, per diem, and other incidental and related expenses incurred in connection to the participants' attendance to the said activity shall be chargeable against **Local School MOOE/ SEF/ PTA Funds**, subject to its availability and the usual accounting and auditing rules and regulations. Travelling and other incidental expenses of the Division representatives to the Conference shall be chargeable against **Division InSET Funds**.
5. This Memorandum serves as Travel Authority of the participants.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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